Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
October 13, 2011

1. **Call to Order**
Meeting was called to order by Board President Connie Russell at 5:15 PM.

2. **Roll Call of Members**
Members Present: Adams (left at 6:32); Hicks; Hoekstra; Miller; Nebelsiek; Russell; Peterson

Others Present: Library Director Darryl Eschete, Confidential Administrative Assistant Amanda Zuege

3. **Approval of Agenda**
Motion by Peterson, seconded by Hoekstra to approve agenda. All present voting Aye. Motion carried.

4. **Disposition of Minutes of Regular Meeting of September 14, 2011 Board Meeting**
Motion by Hicks, seconded by Adams to approve the minutes of the regular meeting of the library board held September 14, 2011 after taking out the partial sentence in the Current Business under Budget Review. All present voting Aye. Motion carried.

5. **Disposition of the Vouchers to be Paid from the 2011 Budget on October 20, 2011**
Motion by Hoekstra, seconded by Peterson to approve payment of October's vouchers from the 2011 budget. All present voting Aye. Motion carried.

6. **Public Appearances**
None

7. **Correspondence**
None

8. **Management Report**
Director Eschete reported the following of note:

- 11 Kindles are in circulation. Demand is high and all Kindles are checked out. Planning on having a workshop to teach people how to use kindles.
- The intern from the University of Wisconsin Eau Claire works Monday and Friday and is doing well.
- Book Festival author is appearing on October 18 – The Friends of the Library paid the registration fee.
- Attended a workshop on Time Management which was hosted by IFLS.
- On October 21st, the State Treasure's office will be here for their unclaimed property event.

9. **Committee Reports**
None

10. **Current Business**

a) Budget review
Discussion of Draft budget. Motion by Hoekstra, seconded by Miller to submit budget as drafted on October 20th, with changes recommended by the CFPL Board of Trustees during tonight's meeting inserted. All present voting Aye. Motion carried.

b) Spectrum Furniture bid—Formal review
Motion by Hoekstra, seconded by Miller to approve spending $3,708.50 from Office Supplies for new budget. All present voting Aye. Motion carried.

c) Skylight project—Estimate and Discussion
The board consensus was that Eschete's ideas for building upgrades be submitted to city as Capitol Improvements.

11. **Announcements**
None

12. **Items for future consideration**

Technology Committee Meeting, Policies and Facilities Meeting

13. **Adjournment**
Motion by Hoekstra, seconded by Nebelsiek to adjourn.
All present voting Aye. Motion carried.

Meeting was adjourned at 7:02 PM.

Respectfully Submitted,
Amanda Zuege, Confidential Administrative Assistant