IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

CHIPPEWA FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
July 2012

July 11th, 2012
Chippewa Falls Public Library
5:15 P.M.
Downstairs Meeting Room

AGENDA:

1. Call to order
2. Roll Call of members
3. Approval of agenda
4. Disposition of the minutes of the regular meeting of June 13, 2012- enclosure
5. Disposition of the vouchers to be paid from the 2012 budget after July 19, 2012
6. Public appearances by citizens
7. Correspondence -
8. Management report--Enclosure
9. Committee reports--None
10. Current Business
    a) Committee assignments
    b) Library Board statutes
    c) ACT 150 Invoices
    d) Records retention schedule
    e) Update on elevator contactor upgrade
    f) History room shelving
    g) Update on art exhibit
    h) Employee Handbook
    i) Long Range Plan
    j) Director's position contract
    k) Exterior landscaping

12. Announcements-
    a)
13. Items for future consideration
    a)
    b)
14. Adjournment

CERTIFICATION OF OFFICIAL NEWSPAPER

I hereby certify that a copy of this notice has been posted on the City Hall bulletin board and a copy has been given to the Chippewa Herald on ____7/10/12__ at ____11:30 AM____ by _____AJZ_____.

Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
July 11, 2012

1. **Call to Order**
Meeting was called to order by President Stacey Miller at 5:15 PM.

2. **Roll Call of Members**
Members Present: Adams; Hicks; Hoekstra; Miller; Nebelsiek; Peterson; Russell

Others Present: Director Virginia Roberts; Confidential Administrative Assistant Amanda Zuege

3. **Approval of Agenda**
Motion by Hoekstra, seconded by Peterson to approve agenda. All present voting Aye. Motion carried.

4. **Disposition of Minutes of Regular Meeting of June 13, 2012 Board Meeting**
Motion by Nebelsiek, seconded by Russell to approve the minutes of the regular meeting of the library board held June 13 2012. All present voting Aye. Motion carried.

5. **Disposition of the Vouchers to be Paid from the 2012 Budget on July 19, 2012**
Motion by Hoekstra, seconded by Adams to approve payment of July vouchers from the 2012 budget. All present voting Aye. Motion carried.

6. **Public Appearances**
None

7. **Correspondence**
None

8. **Management Report**

The report was reviewed.

9. **Committee Reports**
None

10. **Current Business**

a Committee assignments
Linda took Foundation Committee and Jan was taken off.

b) Library Board statutes
The board revised the Library Board statutes

c) ACT 150 Invoices
The board revised the amount billed for the 2011 ACT 150.

d) Records retention schedule
A retention schedule was handed out and the board reviewed. Motion by Hoekstra, seconded by Hicks to adopt this schedule for the Chippewa Falls Public Library

e) Update on elevator contactor upgrade
A contract has been signed for a price on the elevator update. The elevator will be out of service for a day or two when this work takes place.

f) History room shelving
The library was able to get shelving from the Bloomer Public library.

g) Update on art exhibit
A short discussion occurred on this matter. This item will be tabled for the August board meeting.

h) Employee Handbook
The board will look on updating this.

i) Long Range Plan
This document will be reviewed. Another item for the August board meeting.

j) Director's position contract
A sample of a contract will be sent to the board.

k) Exterior landscaping
Mrs. Roberts explained some exterior landscaping that she wants to perform to make the library more welcoming.

11. Announcements—
    a)

12. Items for future consideration
    a) Handbook Update
    b) Director Contract
    c) Update on art exhibit

13. Adjournment
    Motion by Miller, seconded by Peterson to adjourn.
    All present voting Aye. Motion carried.

Meeting adjourned at 6:37 PM.

Respectfully Submitted,
Amanda Zuege, Confidential Administrative Assistant