IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

CHIPPEWA FALLS PUBLIC LIBRARY BOARD OF TRUSTEES MEETING December 2011

December 14th, 2011 Chippewa Falls Public Library 5:15 P.M. Downstairs Meeting Room

AGENDA:

- 1. Call to order
- 2. Roll Call of members
- 3. Approval of agenda
- 4. Disposition of the minutes of the regular meeting of November 9, 2011- enclosure
- 5. Disposition of the vouchers to be paid from the 2011 budget after December 22, 2011
- 6. Public appearances by citizens
- 7. Correspondence—
- 8. Management report--Enclosure
- 9. Committee reports None
- 10. Closed Session under Wisconsin Statutes 19.85(c) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - To: Approve filing of vacant clerk position. May return to open session.
- 11. Current Business
 - a) Update and review of furniture & floor projects
 - b) Window project--continued discussion
 - c) Rescheduling of Technology Committee meeting
- 12. Announcements
 - a) Recognition of volunteers' contribution to library operations 2012
 - b) Recognition of Friends of the Library for "Give A Kid a Book"
- 13. Items for future consideration
- 14. Adjournment

<u>CERTIFICATION OF OFF</u>	FICIAL NEWSPAF	<u>PER</u>			
I hereby certify that a copy of this notice has been poste	ed on the City Ha	all bulletin b	oard and	a copy ha	s been
given to the Chippewa Herald on	at	by	DE		

Minutes of the Meeting of the Chippewa Falls Public Library Board of Trustees December 14, 2011

1. Call to Order

Meeting was called to order by Board President Connie Russell at 5:15 PM.

2. Roll Call of Members

Members Present: Hicks; Hoekstra; Miller; Nebelsiek; Russell; Peterson

Members Absent: Adams

Others Present: Library Director Darryl Eschete, Confidential Administrative Assistant Amanda Zuege

3. Approval of Agenda

Motion by Hoekstra, seconded by Peterson to approve agenda. All present voting Aye. Motion carried.

- 4. **Disposition of Minutes of Regular Meeting of November 09, 2011 Board Meeting**Motion by Nebelsiek, seconded by Hoekstra to approve the minutes of the regular meeting of the library board held November 09, 2011. All present voting Aye. Motion carried.
- 5. Disposition of the Vouchers to be Paid from the 2011 Budget on December 22, 2011 Motion by Peterson, seconded by Hicks to approve payment of December's vouchers from the 2011 budget. All present voting Aye. Motion carried.

6. Public Appearances

None

7. Correspondence

None

8. Management Report

Director Eschete reported the following of note:

- An Irish dance troupe held a program at the library on November 10th with 24 people in attendance.
- Ms. Colleen Crowley attended the WLA conference and passed on much valuable information to the staff.
- Worked with IFLS/County IT to standardize all the circulation computers log-ins.
- Planning "Servant Leadership Breakfast" for 12/16.

9. Committee Reports

None

10. Current Business

Motion by Hoekstra to go into closed session under Wisconsin Statutes 19.85(c) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Seconded by Miller. All present voting aye by both voice and roll call.

Agenda item at hand discussed.

11. Open Session

Motion by Hoekstra to go back into open session, seconded by Hicks. All present voting aye by both voice and roll call.

12. Current Business

a) Update and review of furniture & floor projects

The furniture arrived and was assembled the same day. Positive feedbacl is coming from public and people seem to be staying longer to enjoy the library. Quotes were discussed for the carpeting project. Motion by Hicks, seconded by Peterson to increase project budget to \$6500 (to come from Electrical) for carpet. All present voting aye. Motion passes.

b) Window project--continued discussion

Director Eschete explained that, after consulting with Market and Johnson, he no longer feels that tubular skylights are the best option to increase natural light levels in the building. 6' x 4' windows could be installed in the west wall for \$4700 each.

Motion by Hicks, seconded by Hoekstra to ask that a request be put be fore the next meeting of Committee One asking for sufficient funding to install three windows. All present voting aye. Motion passes.

c) Rescheduling of Technology Committee meeting Eschete will reschedule the Technology Committee meeting for after Christmas.

13. Announcements—

a)Recognition of volunteers' contribution to library operations 2012

All volunteer are reliable and hard-working. All names will be put on the monitor.

b) Recognition of Friends of the Library for "Give A Kid a Book" This project was a great success.

14. Items for future consideration

15. Adjournment

Motion by Nebelsiek, seconded by Miller to adjourn. All present voting Aye. Motion carried.

Meeting was adjourned at 6:18 PM.

Respectfully Submitted, Amanda Zuege, Confidential Administrative Assistant