

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
November 11, 2020**

1. Call to Order

Meeting was called to order by President Hiess at 5:00 p.m. at City Hall Council Chambers.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, Hiess, Jones, King, Newton, Russell

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden, Lauryn Hoy CTVC student attending virtually.

3. Approval of Agenda

Motion by King seconded by Drehmel to approve the agenda. All present Voting Aye. Motion carried.

4. Report on Circulation Department by Diane Bergeron.

Diane Bergeron presented a report on the Circulation Department. She talked about the changes in the Circulation Department due to the Pandemic. The use of the Library has dropped significantly but we are above the other libraries in the area. We are above them by over half almost 2/3 higher. We are still following the recommendations for holding returned materials for the 96 hours wait period. The Board thanked Diane for her report.

5. Disposition of the minutes of the Board of Trustees meeting of October 14, 2020.

Motion made by Jones, seconded by King to approve the minutes of the Board of Trustees meeting of October 14, 2020. All present Voting Aye.

6. Disposition of the vouchers to be paid from the 2020 budget after November 17, 2020.

Motion made by Russell seconded by Ambelang to approve the vouchers to be paid from the 2020 budget after November 17, 2020. Roll Call Vote: Voting Aye: Ambelang, Drehmel, Hiess, Jones, King, Newton and Russell. Motion carried.

7. Public Appearances

None

8. Correspondence

None

9. Management report

Director Niese presented highlights from the Management Report. He mentioned the outreach that the Library continues to do for the community. The Community Cupboard with food packs supplied by Food My People, the food for fines program and programs for the RiverSource Family Center that the Children's Department does now via Zoom once a month. The Library is still making a difference during this pandemic time.

10. Committee Reports

a) None

11. Current Business

a) Pandemic Library Services

Director Niese talked about limiting the time for Patrons to browse the collection in the Library. He also discussed not extending time on computer use. The Board express their concerns about masks, plex glass around the reference area. The Board would like to keep the Library open but may have to scale back. This is a decision that will have to be made week to week basis due to the numbers in the area. Director Niese will keep the Board updated.

12. Announcements

None

13. Items for future consideration

- a) Department Head presentations
- b)

14. Adjournment

Motion made to adjourn by Russell seconded by Drehmel. All present Voting Aye. Motion carried.
Meeting adjourned at 6:00 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant