

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
October 14, 2020**

**1. Call to Order**

Meeting was called to order by President Hiess at 5:00 p.m. at City Hall Council Chambers.

**2. Roll Call of Members**

Members Present: Drehmel, Hiess, Jones, King, Newton, Russell

Absent: Ambelang

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by King seconded by Drehmel to approve the agenda. All present Voting Aye. Motion carried.

**4. Report on Children's Department by Jessi Peterson**

Jessi Peterson presented a report on the Children's Department. She started by saying it was a very different way of doing business this year. She gave a report on how the Children's Department is proceeding at this time with its programming and the many challenges during Covid-19. The Board thanked her for all her hard work.

**5. Disposition of the minutes of the Board of Trustees meeting of September 9, 2020.**

Motion made by Jones, seconded by King to approve the minutes of the Board of Trustees meeting of September 9, 2020. All present Voting Aye.

**6. Disposition of the vouchers to be paid from the 2020 budget after October 20, 2020.**

Motion made by Russell seconded by Newton to approve the vouchers to be paid from the 2020 budget after October 20, 2020. Roll Call Vote: Voting Aye: Drehmel, Hiess, Jones, King, Newton and Russell. Motion carried.

**7. Public Appearances**

None

**8. Correspondence**

Thank you note from Family Support for supporting October Domestic Violence Awareness Month.

**9. Management report**

Director Niese presented highlights from the Management Report. He mentioned that an article in the Chippewa Herald Telegram has brought more people into the Library. They were not aware that the Library was opened for patrons. Library has been working hard to help the patrons through this difficult time.

**10. Committee Reports**

a) None

## **11. Current Business**

### **a) Pandemic Library Services**

The limited hours will continue due to the risk factor in the County. The curb site will end October 30. Other alternate choices will be looked at for patrons to pick up their holds

### **b) Holiday Schedule**

Motion made by Russell, seconded by King to approve the holiday schedule as presented. All present Voting Aye. Motion carried.

### **c) Closing Library on Election Day**

Director Niese told the Board of Trustees that the Library would be closed on Election Day due to the election voting taking place in the Children's Area due to a request from the City to be able to spread out the voting area due to Covid-19. Employees will have the option to work 8-5 that day or take vacation.

### **c. Job Descriptions**

Motion was made by King, seconded by Jones to approve the new job descriptions with a revaluation in six months with a check point being utilized. All present Voting Aye. Motion carried.

## **12. Announcements**

Continue to meet at City Hall with members being able to attend remotely until the City Council returns to physical meetings.

## **13. Items for future consideration**

- a) Department Head presentations
- b)

## **14. Adjournment**

Motion made to adjourn by Drehmel seconded by King All present Voting Aye. Motion carried.  
Meeting adjourned at 5:58 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant