

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
December 13, 2023**

1. Call to Order

Meeting was called to order by President Ambelang at 5:00 p.m. in the Virginia O. Smith Meeting Room at the Chippewa Falls Public Library.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, Jones, King, Newton, Rasmus

Members Absent: Martell

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Jones seconded by King to approve the agenda. All present Voting Aye. Motion carried.

4. Disposition of the minutes of the Board of Trustees meeting of November 15, 2023.

Motion made by King seconded by Jones to approve the minutes of the Board of Trustees meeting of November 15, 2023. All present Voting Aye. Motion carried.

5. Disposition of the vouchers to be paid from the 2023 budget after December 19, 2023.

Motion made by Jones seconded by Drehmel to approve the vouchers to be paid from the 2023 budget after December 19, 2023. Roll Call Vote. Voting Aye: Ambelang, Drehmel, Jones, King, Newton, Rasmus. Motion carried.

6. Public Appearances

none

7. Correspondence

Thank yours from Parkview Elementary 1st Graders, a canine trainer and a patron for help with tech equipment.

8. Management Report

Director Niese talked about highlights from the Management Report. Busy month in November with numerous programs in all departments. Bathroom project has been completed.

9. Current Business

a) January 15th closing due to City Wide Closing for Training

Motion made by Jones seconded by Newton to approve the January 15th closing due to City Wide Closing for training. All present Voting Aye. Motion carried.

10. Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To a) Pay raises for fulltime staff, partime staff, director and Admin. Assistant excluding Clerk I.

Motion made by Jones, seconded by Drehmel to go into closed session under WI Statues 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "To a) pay raises for fulltime staff, partime staff, director and Admin, Assistant excluding Clerk I.

Roll Call Vote: Voting Aye: Ambelang, Drehmel, Jones, King, Newton and Rasmus. Time: 5:15 pm

Motion made by Jones seconded by King to return to open session Time 5:17 p.m.

Motion made by Drehmel, seconded by Newton to approve the 3% pay raise for fulltime staff, partime staff, Director, and Admin. Assistant and to approve the next step increase for the Director. Roll Call Vote: Voting Aye: Ambelang, Drehmel, Jones, King, Newton and Rasmus. Motion carried

11. Announcements

None

12. Items for future consideration

- a) Meeting Room Policy update.
- b) Website picture of Board of Trustees update.
- c) Wage Study by City
- d) Community Foundation report
- e) Security on Lucky Day materials

13. Adjournment

Motion made to adjourn by Jones seconded by King. All present Voting Aye. Motion carried. Meeting adjourned at 5:30 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant